

VOLUNTEER ROLE BRIEF: WATER POINT TEAM

Thank you for being an integral part of Run Shoreditch 10k 2025! Your support is vital in helping thousands of runners as they make their way through East London. We hope you enjoy your day and don't forget to have fun.

KEY CONTACTS/NUMBERS

- **Volunteer Team:** 020 4583 7531
- **Staff and Volunteer Emergency Contact:** 0303 0401 402
- **Emergency Number:** 0303 0401 403

SIGN IN

Sign-in Location – Staffing Tent, Shoreditch Park
(Look for a black flag)

What3Words: ///taped.before.seat

Sign-in Time – 07:00

Sign-out Time – Approx. 12:00

After signing in at the volunteer reception, you will be met by one of the team who will brief you.

CHECK-IN TIME

Please be sure to arrive at your check-in location no later than the time indicated below:

07:00

KEY EVENT FACTS

- **Event** – Saucony Run Shoreditch 10K
- **Start Venue** – Bridport Place
- **Finish Venue** – Mintern Street
- **Road Closure Time** – 06:30
- **10K Start Time** – 09:00
- **Expected Number of Runners** – 7,000

SIGNING IN & SIGNING OUT

As event organisers it is important to know whom we have under our management throughout the day in case of emergency. At the start of your shift when you arrive at your check in location – the volunteer and staffing team will sign you in. Equally, it is important that that you let your role manager know before you leave at the end of the day.

BEING A VOLUNTEER: KEY RESPONSIBILITIES

You'll be fully briefed by a member of the team before starting your role

- Helping runners and members of the public access and use the water bowisers.
- Monitor queues and report any issues
- Managing the flow of people that wish to access the area
- Ensuring the area stays clean and tidy
- Troubleshooting any on-the-ground issues and escalating to the Volunteer Team if needed
- Supporting participants with any queries onsite

HELPFUL THINGS TO KNOW!

1. Your welfare

- Make sure you arrive for your shift with appropriate clothing for the forecast weather.
- You'll have water, snacks and food provided (but bring extra if you have a particular craving or dietary need or preference that we may not be able to cater for!)
- Please bring a reusable water bottle and a small bag for any belongings.
- Don't put yourself in a position of risk at any time – contact your team leader/ supervisor if you aren't comfortable with any role you've been asked to perform.

2. Flexibility

To ensure everyone is fully supported throughout the event, you may occasionally be asked to help with a different role than the one you originally signed up for. Your flexibility is greatly appreciated and helps us keep everything running smoothly

3. Feedback

If you have any feedback following the event do let the Manager know before leaving. It's important to make sure we can make improvements for the event next year!

From everyone at Motiv Sports ...

THANK YOU!

